

COVID-19 Vendor//Rep Visitation Protocol Update

[PRACTICE NAME] is strongly committed to the health and well-being of our patients, team members, physicians, and community. With a growing number of confirmed cases of Coronavirus Disease 2019 (COVID-19) in the United States, it is imperative we take action to provide appropriate care and a safe environment for our patients, visitors, and employees.

Effective immediately, we have adopted the following protocols to better protect our patients, team members, and visitors, and to help prevent the spread of COVID-19.

INDUSTRY EXPERT/REP GUIDELINES

- Until further notice, no vendor/rep shall make on-site visits unless an appointment is scheduled and pre-approved by [Practice Name].
- All on-site visits are covered under these guidelines, including meals, non-meal in-services, clinical education sessions, and sample drops.
- Visits will be requested through [rep portal name] by [Approved Individual].
- Sample drops are now limited to [Specific day and time] and are only approved if directly requested by [Approved Individual/Entity]. Sample drops will be signed for [New Signing/Location Protocol].
- All industry experts/ reps must acknowledge the below guidelines.

We value our community of industry experts and will continue to need your support, expertise, and resources during this time. Any further updates to our policies and protocols will be communicated.

ACKNOWLEDGMENT

[Practice Name] asks for your diligence in this matter in an effort to keep our patients and team members safe. By acknowledging this policy, you attest that:

1. You have read, understand and will strictly comply with these guidelines.
2. You will not enter our building if you have a fever, cough, shortness of breath, or respiratory illness, or have exhibited any of these symptoms in the last 24 hours.
3. You have not traveled internationally, been on a cruise, or traveled to or from a CDC-designated area with widespread or ongoing community spread.
4. You have not been in close contact with someone who has traveled internationally, been on a cruise, or traveled to or from a CDC-designated area with widespread or ongoing community spread.
5. You have not been in close contact with anyone with a confirmed case of COVID-19.

Please respond, "I acknowledge the COVID-19 Vendor//Rep Protocol Update."

Thank you to RxVantage customer for sharing this protocol and allowing us to share with others in our network. For questions or to request more information about free communication tools, email covid-19@rxvantage.com.